

SHIVAJI UNIVERSITY, KOLHAPUR
Annual Self Appraisal Report (ASAR)

As per 7th Pay UGC Regulation 18th July, 2018 and

Govt. of Maharashtra Resolution 8th March, 2019

**For College Assistant / Associate Professor /
University Assistant Professor**

Academic Year : 20 - 20

(Duration : From To)

A. General Information

- a) Name (Surname first) : Dr./Shri./Smt.
- b) Designation :
- c) College / University :
- d) Department :
- e) Date of Birth :
- f) Date of Appointment :
- g) Total Teaching Experience : UG: PG:
- h) Permanent Address (with Pin code) :
- Mobile No. :
- Email :

B. Academic Qualifications :

Sr. No.	Exam. Passed	University	Subject	Year	Grade / Class
1					
2					
3					
4					
5					
6					

C. Research / Fellowship / Research Training Program :

Sr. No.	Research	Title of Work / Thesis	University / Institute
1	JRF/ SRF etc.		
2	M.Phil.		
3	Ph.D.		
4	Research Training Program		
5			

D. Orientation / Refresher / Short Term Course Completed :

Sr. No.	Course	Duration	University / Institute
1			
2			
3			
4			
5			

Appendix II

Table 1
Assessment Criteria and Methodology for University/College Teachers

Table 1.1: **Teaching** –

Activity	Percentage Obtained	Grade Claimed	Grade Verified
Teaching- $\frac{A}{B} \times 100 = \text{-----} \%$ Where A: Number of classes (Lectures) taught B: Total classes (Lectures) assigned (Classes taught includes sessions on tutorials, lab and other teaching related activities)		Good / Satisfactory / Not satisfactory	Good / Satisfactory/ Not satisfactory

Grading Criteria : 80% & above - Good, Below 80% but 70% & above - Satisfactory
 Less than 70% - Not satisfactory.

Note : Strike out whichever is not applicable.

Table 1.2: Involvement in the University / College students related activities / research activities:

Sr. No.	Activity	Grade Claimed	Grade Verified	Page No.
(a)	Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc. Number of activities :			
(b)	Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation. Number of activities :	Good / Satisfactory / Not satisfactory	Good / Satisfactory/ Not satisfactory	
(c)	Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.			

	Number of activities :.....			
(d)	Organizing seminars/ conferences/ workshops, other college/university activities. Number of activities :.....			
(e)	Evidence of actively involved in guiding Ph.D students. Number of Students :.....			
(f)	Conducting minor or major research project sponsored by national or international agencies. Number of Projects : Major : Minor :			
(g)	At least one single or joint publication in peer reviewed or UGC list of Journals. Number of Publications :			

Grading Criteria : Good - Involved in at least 3 activities

Satisfactory - 1-2 activities

Not-satisfactory - Not involved / undertaken any of the activities

Note: i) Number of activities can be within or across the broad categories of activities

ii) Strike out whichever is not applicable.

Overall Grading:

Sr. No.	Grade	Criteria
1	Good	Good in teaching (Table 1.1) and satisfactory or good in activity at Table 1.2.
2	Satisfactory	Satisfactory in teaching (Table 1.1) and good or satisfactory in activity at Table 1.2.
3	Not Satisfactory	If neither good nor satisfactory in overall grading

Note: For the purpose of assessing the grading of Activity at Table 1.1 and Table 1.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as

mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

Overall Grading				
Sr. No.	Grade Claimed	Overall Grade Claimed	Grade Verified	Overall Grade Verified
Table – 1.1	Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory
Table – 1.2	Good / Satisfactory / Not satisfactory		Good / Satisfactory / Not satisfactory	

Signature of the Faculty

Signature of HOD/Director/Co-ordinator

Signature of Principal/ Director/ Vice Chancellor